

**ILIUM PARK OWNERS ASSOCIATION
DESIGN REVIEW BOARD MEETING MINUTES**

Date: Tuesday, October 27, 2020 at 12:30 p.m., MDT
Location: via Conference Call
DRB Present: Mike Balsler, Josh Blakeman, Tegan Jones
Others Present: Elyssa Krasic

Meeting called to order at 12:40 p.m., MDT

Roll call.

Determination that a quorum is present.

Motion by Josh Blakeman second by Teagan Jones, to approve the September 29, 2020 Design Review Board meeting minutes. *All in favor, motion passes, unanimously.*

Call for DRB Nominees

Tegan Jones and Josh Blakeman volunteer to continue serve on DRB.

Temporary Storage Applications: Lot 440; Lot 400-1; Lot 442

Discussion of temporary storage, lot tidiness and unsightliness.

Motion by Josh Blakeman, second by Mike Balsler, to approve the containers with a spanned roof, with the condition that the roof area is not used for additional storage. In consideration of section 7.03 of the Declaration regarding unsightliness, all equipment shall be stored in the containers or behind the screened in fencing and according to section 10.01 of the Declaration, a copy of the renter / owner casualty and liability insurance will be provided to the HOA. *All in favor, motion passes, unanimously.*

Lot 440-6 Application Update

Motion by Josh Blakeman, second by Tegan Jones, to approve the requested roof change to Lot 440-6 application. *All in favor, motion passes, unanimously.*

Notification Procedure

Consideration of changing notice requirements:

- provide notice all owners within 300 feet determine if from center of lot or property boundary. (from 200 feet)
- change notice to 15 business days (from 5 days)
- change notice delivery method to regular USPS mail and provide affidavit that all owners within 300 feet were sent the notice and email to all owners that the letters were sent to neighbors within 300 ft.
- Rest of the ownership as a whole can be sent via email to HOA Manager.
- Considerations of flagging: change to 5 **business** days. (was 5 days)

Discussion of Tom Kennedy's recommendation:

1. A draft amendment to the guidelines would be prepared, which contains the proposed amendments.
2. It gets circulated to the DRB for review and comment.
3. I recommend circulating to the BOD for its review and comment.

4. Then it is sent to the DRB for final approval. Per Section 3.F, the vote requires $\frac{3}{4}$ approval of the DRB members.

New Business

Next meetings are:

December 1, 2020 at 1:00 p.m., MST

January 26, 2020 at 12:30 pm. MST

Motion by Josh Blakeman, second by Teagan Jones, to adjourn the meeting. All in favor, motion passes unanimously.

Meeting adjourned at 1:34 p.m., MDT.

THE FOREGOING MINUTES WERE APPROVED BY THE DESIGN REVIEW BOARD AT ITS MEETING HELD ON _____, 2020.

DRAFT