

**ILIUM PARK OWNERS ASSOCIATION
DESIGN REVIEW BOARD MEETING MINUTES**

Date: Tuesday, August 25, 2020 at 12:30 p.m. MDT
Location: via Conference Call
DRB Present: Mike Balsler, Amy Schilling, Josh Blakeman, Tegan Jones
Others Present: Elyssa Krasic, Ryan Deppen, Michele Kyne

Meeting called to order at 12:37 p.m., MDT

Roll call.

Determination that a quorum of at least 4 members is present.

Motion by Josh Blakeman second by Teagan Jones, to approve the June 30, 2020 Design Review Board meeting minutes. All in favor, motion passes, unanimously.

Applications

Applications received from lots 442, 400-1 and 400.

Q: What documentation from the county has been obtained?

A: Lot 400 applicant spoke with Kaye Simonson (San Miguel County) regarding a Development permit. The County will not issue a Development Permit without HOA approval.

Q: Is there liability to the HOA for these structures?

A: The DRB would like to consult with legal counsel to determine if there is liability regarding use of the top of the roof for storage and equipment.

Q: Does the County consider these structures temporary or permanent? How much jurisdiction does the HOA have on temporary structure?

A: County has not determined if they are temporary or permanent. In general, County defines temporary use as 60 days. Storage is an allowed use and fencing and screening is required.

Discussion of stairs and structures on top.

More information is required prior to DRB approval.

Motion Josh Blakeman, second by Teagan Jones to submit Lot 442, 400-1 and 400 applications to legal for review. *All in favor, motion passes, unanimously.*

Direction to send to Tom Kennedy.

Notification Procedure

Review of past discussion of updating DRB guidelines and noticing requirements at the same time.

Consideration of changing notice requirements:

- provide notice all owners within 300 feet determine if from center of lot or property boundary. (from 200 feet)
- change notice to 15 business days (from 5 days)
- change notice delivery method to regular USPS mail and provide affidavit that all owners within 300 feet were sent the notice and email to all owners that the letters were sent to neighbors within 300 ft.
- Rest of the ownership as a whole can be sent Email to HOA Manager.
- Considerations of flagging: change to 5 **business** days. (was 5 days)

Discussion of DRB applications and County applications in future.
Discussion of DRB process and guidelines.

Telluride School District Deposit

Telluride School District is putting the driveway paving project out to bid. Needs three bids to present to their board. They will provide update at next meeting.

Discussion of work session.

Upcoming meetings

September 29, 2020 at 12:30 p.m., MDT

October 27, 2020 at 12:30 p.m., MDT

November 24, 2020 at 12:30 p.m., MDT

December 29, 2020 at 12:30 p.m., MDT

Motion by Josh Blakeman, second by Teagan Jones, to adjourn the meeting. All in favor, motion passes unanimously.

Meeting adjourned at 1:32 p.m., MDT.

THE FOREGOING MINUTES WERE APPROVED BY THE DESIGN REVIEW BOARD AT ITS MEETING HELD ON _____, 2020.